

# Graduate Faculty Meeting Minutes

4:00 pm, May 2, 2022

Zoom

Meeting called to order at 4:02 pm

## 1. Approval of Minutes from December 6, 2021 Meeting

- S. Stanley moved to approve; I. Ivliyeva seconded. Approval by 14 yes; 0 no; 1 abstain votes via Zoom

## 2. Approval of Spring 2022 Commencement List (previously emailed from the Office of the Registrar)

- I. Ivliyeva moved to approve; S. Stanley seconded. Amended with additional name: Ekaterina Kuznetzova; Approval by 15 yes; 0 no; 0 abstain votes via Zoom

## 3. Graduate Faculty Reappointment Vote

- Thirteen full and four associate members; From membership committee. Results in favor of all members via secret ballot administered via anonymous Qualtrics survey link

## 4. Election for Budgetary Affairs - Faculty Standing Committee (One position available / Two-year term)

- Bih-Ru Lea (Business and Information Technology): Elected by secret ballot via anonymous Qualtrics survey link

## 5. Elections for Graduate Faculty President and Secretary for 2022-2023

- President: Dan Oerther; Secretary: V. Prakash Reddy; Elected by secret ballot via anonymous Qualtrics survey link

## 6. Motion Approved by Graduate Council on March 2, 2022, to Revise Graduate Catalog

### • GPA Requirements for Graduate Students

In order to earn a graduate degree, a student must achieve both a cumulative GPA of 3.0 or higher for all graduate courses listed on the plan of study and a cumulative GPA of 3.0 or higher in all coursework taken for graduate credit at Missouri S&T. In order to earn a graduate certificate, a student must achieve a cumulative GPA of 3.0 or higher in the courses approved for the certificate. On any plan of study or certificate program, no substitution may be made for a course in which the student has earned less than a B grade.

All graduate students are encouraged to maintain at least a 3.0 cumulative GPA at all times, and certain departments may even require this minimum GPA. In cases where a graduate student repeats a course, both the original and repeat grades will be used in calculating the student's GPA, and both will appear on the student's transcript.

If the semester graduate GPA falls below 3.0 the student will be placed on probation for the following semester. If the graduate GPA is not 3.0 or above in the following semester that coursework is taken, the student shall no longer be a candidate for a graduate degree or certificate from Missouri S&T.

- Approval by 19 yes; 1 no; 0 abstain votes via Zoom

## 7. Motion Approved by Graduate Council on March 2, 2022, to Eliminate Form 6A and Rename Form 6B to Form 6

- Approval by 21 yes; 0 no; 0 abstain votes via Zoom

## 8. Motion Approved by Graduate Council on April 6, 2022, to Revise Grad Track Pathway Documents to Allow Variable Units of One to Nine Hours as Shared Credit

### • Grad Track Pathway Admission and Standards

- This pathway is defined by a set of graduate-level courses (credit hours may vary based on established departmental requirements) that apply towards the bachelor's degree and then also towards the associated master's degree.

- **Process for Establishing a Grad Track Pathway**

- Please use this space to help the Office of Graduate Studies codify the exact graduate-level lecture courses (at the 5000 and 6000-level only) that can contribute to the pathway. A department may choose to allow varying credit hours (one to nine) per student or require a set number of credit hours (not to exceed nine) for all students. Proposers should indicate the graduate courses being recommended for inclusion to the pathway, as well as the number of credit hours to be allowed for shared credit. Any special considerations should be clearly described.

- Approval by 18 yes; 0 no; 1 abstain votes via Zoom

9. Motion Approved by Graduate Council on April 6, 2022, to Revise the Thesis & Dissertation Specifications Regarding Publication Option

- The publication option is allowed when at least one product of the thesis/dissertation is prepared with the objective of publication in a manner consistent with the peer-reviewed process within the discipline.

The section portion of each thesis/dissertation should include an introduction, a conclusion, and, if applicable, references, which are separate from the content of the product prepared with the objective of publication. In the event that any product prepared with the objective of publication is retracted, the section portion of each thesis/dissertation should be able to stand alone and give the reader an overview of the student's research.

- Approval by 19 yes; 2 no; 0 abstain votes via Zoom

10. Motion Approved by Graduate Council on April 20, 2022, to Revise Graduate Catalog and Recommend Revision of Chancellor's Policy Memo II-20

- **General Requirements for the Master of Science Degree with Thesis**

- Research will normally be conducted on the Missouri S&T campus, but in special cases, all or part of the research may be conducted elsewhere. Off-campus research should have the prior written approval of the student's academic advisor, department chair, and the vice provost of graduate education (the application to do non-resident research is available at <http://grad.mst.edu/currentstudents/forms/>). Care must be taken to ensure that an off-campus research endeavor will result in educational experiences equivalent or superior to those that a student might expect to have at Missouri S&T.

- **Doctoral Degree Programs - Residency and Research Requirement**

- Research will normally be conducted on the Missouri S&T campus, but in special cases, all or part of the research may be conducted elsewhere. Off-campus research should have the prior written approval of the student's academic advisor, department chair, and the vice provost of graduate education (the application to do non-resident research is available at <http://grad.mst.edu/currentstudents/forms/>). Care must be taken to ensure that an off-campus research endeavor will result in educational experiences equivalent or superior to those that a student might expect to have at Missouri S&T.

- **Section A.7. of Chancellor's Policy Memo II-20**

- Graduate students conducting off-campus research for credit should obtain advance approval from the department chair and the Office of Graduate Studies.

- Approval by 16 yes; 3 no; 1 abstain votes via Zoom

11. Motion Approved by Graduate Council on April 20, 2022, to Revise Graduate Catalog

- **Doctoral Degree Programs - Qualifying Examination; Comprehensive Examination; Approval of Defense and Dissertation**

- ...A student who fails the examination a second time will no longer be eligible to receive a doctoral degree from that program. However, the student is still eligible to pursue a graduate degree from any other graduate degree program willing to accept them.

- Approval by 13 yes; 1 no; 6 abstain votes via Zoom

12. Motion Approved by Graduate Council on April 20, 2022, to Revise Graduate Catalog

- **Master's Degree Programs - Plan of Study**

- ...If changes to the approved Form 1 occur at any time, the candidate must submit a Form 1-A to revise their approved plan of study.
  - For curriculum changes, the student, academic advisor, and department chair must approve the Form 1-A.

- For committee changes, an academic advisor and/or committee member being removed must acknowledge their removal. The student, academic advisor, current committee members, and department chair must approve the Form 1-A.
  - o If converting from thesis to non-thesis, an academic advisor and/or committee member being removed must acknowledge their removal. The student, academic advisor, and department chair must approve the Form 1-A.

- **Doctoral Degree Programs - Plan of Study**

- o If changes to the approved Form 5 occur at any time, the candidate must submit a Form 5-A to revise their approved plan of study.
  - For curriculum changes, the student, academic advisor, and department chair must approve the Form 5-A.
  - For committee changes, an academic advisor and/or committee member being removed must acknowledge their removal. The student, academic advisor, current committee members, and department chair must approve the Form 5-A.

- Approval by 18 yes; 0 no; 2 abstain votes via Zoom

13. Motion Approved by Graduate Council on April 20, 2022, to Recommend a 5% Increase to Stipend X for FY 2023.

- Approval by 17 yes; 4 no; 0 abstain votes via Zoom

14. Resolution to Support the Graduate Student Bill of Rights

- Graduate Council approved similar resolution on April 6, 2022
- Offices of the Provost and Deans approved similar resolution on April 20, 2022
- D. Oerther moved to approve; S. Stanley seconded. Not Approved by 4 yes; 18 no; 1 abstain votes via Zoom

15. Informational Items with no further discussion

16. New Business

- No new business.

Meeting adjourned at 5:49 pm